

**NORTHUMBERLAND COUNTY COUNCIL PENSION FUND  
Pension Fund Panel Meeting 4 September 2017**

**Record of breach - contributions**      **quarter ended 30 June 2017**

Date	Category (e.g. administration, contributions, funding, investment, criminal activity)	Description and cause of breach	Possible effect of breach and wider implications	Reaction of relevant parties to breach	Reported / Not reported (with justification if not reported and dates)	Outcome of report and/or investigations	Outstanding actions
May 2017	Contributions due from employer 9.	Failure by employer 9 to pay monthly contributions within 19 days of month end for May 2017. Cheque payment went astray in post.	Possibility of error in members' pension records.	<p><u>Administering authority:</u> monitoring of timeliness of contribution payments, email "chaser" sent. Explanation of late payment requested.</p> <p><u>Employer:</u> As soon as employer made aware of problem, new cheque issued and sent, missing cheque stopped.</p>	<p>Not reported</p> <p>Not of material significance</p> <p>Isolated incident</p>	N/A	<p>Administering authority will email remaining cheque-paying employers and ask them to consider electronic payment.</p>